

**M.P. POORV KSHETRA VIDYUT VITRAN CO. LTD.**

Block No. 7 Shakti Bhawan, Rampur, Jabalpur-482008 (MP)

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No.MD/EZ/CGM (HR&A)/HR/LO(C) 2018/ 4535

Jabalpur, Date: 18-7-18

RECRUITMENT OF LAW OFFICER (CONTRACT) BATCH 2018
(THROUGH CLAT 2018 (PG Exam Scores))

Madhya Pradesh Poorv Kshetra Vidyut Vitaran Co. Ltd., Jabalpur, a successor company of erstwhile MPSEB intends to fill 2 nos. vacancies. Law Officer (Contract) and invites applications from eligible candidates for which the category wise vacancy position is as follows:

Total Vacant Posts	Category wise Vacant posts			
	UR	SC	ST	OBC
2	1	Nil	1	Nil

Note: The vacancies are tentative and may change at a later date according to the need of the Company. The Company reserves the right to fill or not fill any of the vacancies.

1. Minimum Educational & other Qualifications

Full time regular Bachelor Degree in Law (BL or LLB) from Colleges approved by Bar Council of India.

2. Age Limit

- 2.1 The minimum and maximum age of the candidates shall be calculated as on 1st January of calendar year.
- 2.2 As per GoMP GAD circular No. 3-8/2016/3-I dtd. 12.05.2017 minimum age limit is 21 years and maximum age limit for different category shall be as under:

S. No.	Applicant	Maximum age Limit for MP Domicile applicants	Maximum age Limit for Non M.P. Domicile applicants
1	Male Applicants (Unreserved)	40 Years	28 Years
2	Female Applicants (Unreserved)	45 Years	
3	Male/Female Applicants (Govt./ Corporation/Board/Autonomous Institute employees and Home Guards)	45 Years	
4	Male/Female Applicants (Reserved Category - ST)	45 Years	
5	Male/Female Applicants (Reserved Category - Govt./ Corporation/ Board/Autonomous Institute employees and Home Guards)	45 Years	

4. How to apply

- 4.1 Applications shall be received through MPOnline (www.MPonline.gov.in) only. Link to the website of MP Online will also be provided on the website of the Company (www.mpez.co.in).
- 4.2 The scanned copy of following documents shall be uploaded by the applicant :
- High School Examination mark sheet in support of date of birth.
 - Mark sheet of Bachelor Degree in LAW-final/last semester/year.
 - CLAT 2018 (PG) Score Card.
 - Caste certificate (Permanent), (in case of reserve category candidates) issued by Sub Divisional Officer (SDO) of MP, as per GoMP, GAD (Reservation Cell) circular No. F 7-2/92/आ.प्र.एक dated 01.08.1996 and subsequent amendments issued thereof (if any).
 - MP Domicile certificate for reserved category candidates.

IMPORTANT NOTE: Candidates must note their APPLICATION NUMBER generated after filling the application form before proceeding for payment as application number may be required for further process.

5. Application fee and other charges

- 5.1 Application fee for Unreserved candidates of M.P.Domicile and all category candidates belonging to other States shall be Rs. 1000/- and for ST candidates of M.P.Domicile shall be Rs. 800/-.
- 5.2 The applications can also be submitted through MPOnline Kiosks and the payment can be made in cash at the Kiosk.
- 5.3 One time edit facility will be available to the candidates for which the portal charge will be Rs.60/-, before the last date of submission of application.

6. Selection Process

- 6.1 Online application will be invited through MP Online. The application form will be live for a period of 1 month from application start date as mentioned in the advertisement.
- 6.2 Based on CLAT 2018 (PG Exam) marks, an overall merit list will be prepared.
- 6.3 If same marks have been secured by more than one candidate then determination of merit shall be as under-
- The older candidate shall be given preference as per date of birth.
 - In case of same date of birth, preference will be given to candidates securing higher marks in Bachelor Degree in Law.
 - In a situation when both the above conditions are similar for more than one applicant, then preference will be given to candidates securing higher marks in High School Examination.

7. Selection and appointment

- 7.1 **Merit list preparation** – Merit list will be prepared on the basis CLAT 2018 (PG Exam) marks. One common merit list and category wise merit list will be prepared.
- 7.2 **Result Declaration** - Based on merit, provisional list of shortlisted candidates will be notified on the Company's website.
- 7.3 **Time period for document verification** – Provisional shortlisted candidates will be

called for verification of documents. Minimum 15 day time will be given for document verification. After verification of documents, successful candidates may be appointed provisionally as Law Officer (Contract), based on vacancy/requirement.

- 7.4 **Validity of Merit List** - Merit List will be valid for one year from the date of declaration of result. Waiting list shall be prepared as per the requirement of the company. However, the recruitment process can be closed for operation of waiting list by issuing specific order even before one year. After issue of specific order of closure of process the claim of any candidate shall not be entertained.
- 7.5 The selected candidates shall be engaged on contract basis for a period of three years only. The contract agreement shall be terminated automatically after completion of contract period of three years (including training period). New Contract may be done (as per the Company's requirement) as per MPPKVVCL, Contract Service (Agreement and terms of Service) Revised Rules, 2018 or any other rules/amendments in force.

8. **Reservation**

- 8.1 Posts will be reserved for ST Category Candidates of MP Domicile as per roster prescribed by GoMP. In no case, total reservation shall exceed 50% of vacancies.
- 8.2 The reservation of posts meant for ST category shall be applicable only for the candidates having Madhya Pradesh domicile.
- 8.3 As per GoMP, GAD circular No. F 7-47/2016/आ.प्र./एक dated 01.01.2018, the candidates of Dheever, Kahar, Bhoi, Kewat, Mallah, Nishad caste will not be given reservation under schedule tribe category w.e.f. 11.11.2005.

9. **General Conditions Regarding Eligibility**

- 9.1 The candidate should be an Indian national.
- 9.2 The Candidates working in Government/ Semi Government/ Public Sector organizations, satisfying the eligibility criterion, education and age, shall have to produce NOC at the time of documents verification; otherwise their candidature shall not be considered.
- 9.3 The Candidates, who have a third child born on or after 26.01.2001 are not eligible to apply unless twins are born after first child.
- 9.4 The Candidate must possess sound health and he/she is required to produce medical fitness certificate issued from District Medical Board before joining.
- 9.5 The candidate who married before the minimum age fixed for marriage are not eligible to apply as per GoMP, Gazette notification dated 10.03.2000.
- 9.6 Provision of GoMP, GAD Order No.3-17-96-3-1 Bhopal dated 25.10.1996 shall also be applicable.
- 9.7 Any candidates whose services were terminated by any Company of Electricity Sector is not eligible to apply as per clause 8.11 of MPPKVVCL, Contract Service (Agreement and terms of Service) Revised Rules, 2018.

10. **Training**

One month Classroom training.

11. Remuneration:

The remuneration for Law Officer (Contract) as per MPPKVCL, Contract Service (Agreement and terms of Service) Revised Rules, 2018 is Rs. 50,490+DA (applicable as on 1st January).

Note: The remuneration mentioned herein is subject to change in case of adoption of any new rules or amendment in current rules.

12. Reference Check, Character Verification & Caste Verification

12.1 The contract engagement will be subject to satisfactory verification of character and antecedents as well as a police verification report as per the Rules and Regulations of GMP. The candidate's engagement will be subject to satisfactory character verification report and on receipt of any adverse information the contract engagement will be liable to be dealt as per rules in force. At the time of reporting the candidate is required to submit Character Certificate attested by Gazetted officer in prescribed format. Till satisfactory verification, the engagement shall remain provisional.

12.2 In case of ST category candidates the engagement shall be subject to verification of caste from competent authority in addition to character & antecedent verification. In case it is found that the caste is not covered under the reserved category as specified in schedule of M.P. or the caste certificate submitted is false/ fake, the appointment of the candidate shall be revoked immediately and appropriate action shall be taken for submission of wrong information.

13. Notice period

Either party can terminate the contract agreement without assigning any reason whatsoever, by giving one month's notice or one month's remuneration in lieu of notice, to the other party. The selected Candidate shall execute an agreement on Non Judicial Stamp paper of Rs. 500 (or as applicable).

14. Exclusivity of Engagement

Whilst employed with the Company, the Law Officer (Contract) will not be permitted to undertake any other employment or engage in any external activities of a commercial nature without the written permission of the Company. In case he/she is found to be in contravention of the provisions of this clause, then his/her contract engagement would be terminated without assigning any reasons thereof.

15. Confidential Information

15.1 The Law Officer (Contract) shall observe utmost confidentiality and secrecy of any and all information received by him/her or entrusted to him/her in the course of his/her employment. He/She shall at all times, whether during or after the termination of employment, act with utmost integrity and not disclose or divulge any such information.

15.2 The Law Officer (Contract) hereby undertakes to the Company that he/she shall:
(a) Use the Confidential Information only for the purpose to perform the Services in the Company and not for any other purposes.
(b) Preserve the secrecy of any Confidential Information.

- (c) Return to the organization all documents or other materials containing Confidential Information (including copies thereof) on completion of purpose or separation whichever may be the case.

15.3 For purpose of this clause, Confidential Information shall mean any knowledge or information (whether oral, written, visual or otherwise, hard or soft copy) concerning the business, affairs, operations, assets, organization, dealings, customers, employees, officers and financial matter of the Company and shall include without limitation, the report, information, advice and recommendation (in whatever form) contained in any feasibility studies, valuation reports etc.

16. Documents

The provisionally selected candidates have to submit following documents at the time of document verification:

- a. Original and one set of self certified copies of
 - (i) Law Degree marksheets and certificates.
 - (ii) CLAT 2018 (PG) Score card.
 - (iii) High School examination mark sheet in support of date of birth.
 - (iv) MP Domicile for ST Category candidates.
 - (v) Caste certificate for ST category candidates.
- b. NOC from present employer, if any.
- c. Service Agreement as per prescribed format.
- d. 5 copies of passport size colour photograph in attached format.
- e. Character Certificate attested by any gazetted officer as per prescribed format.
- f. Biodata in the prescribed format.
- g. Copy of address proof of candidate.
- h. Photo ID proof of candidate. (Aadhar / Passport / Driving license / Voter ID / Bank pass book).

Note: The list of documents may be modified as per need of the Company.

17. No claim for appointment in higher post/ regular post on the ground of higher qualification / experience will be entertained.

18. Important Dates

S.No.	Particular		Date
1	Date of publication of advertisement	On Company's website	18.07.2018
		In Newspapers	19.07.2018
2	Date of inviting applications through M.P. Online		19.07.2018
3	Last date of receiving online applications		18.08.2018
4	Display of final merit list		Will be intimated separately on on MP Online & Company's website
5	Documents Verification		

Please note that the dates mentioned herein are subject to change due to unavoidable circumstances and any change will be notified ONLY on MP ONLINE and COMPANY'S websites. Candidates are requested not to enquire personally about the dates and are advised to visit both the websites regularly for all updates related to recruitment process.

19. Jurisdiction

Any disputes arising out of selection process as well as service matters shall be dealt within the jurisdiction of courts situated at company headquarter.

Note:

1. The terms and conditions mentioned herein are subject to modification/change in case of adoption of new rules/regulations or amendment in current rules/regulations by the Company. Any claim in this matter will not be entertained.
2. Rules/regulations/service conditions not mentioned herein will be as per MPPKVCL, Contract Service (Agreement and Terms of Service) Revised Rules, 2018 or any other rule(s) in force in the Company.


CGM (HR&A)